



## Glass Fabrication Position Description (1<sup>st</sup> Shift Entry Level)

DEPARTMENT: IG / Tempering / Lamination

### **BASIC FUNCTION**

Each department procedure requires lites of glass to follow a specific process through the plant. Lites of glass are built into units of all shapes and sizes. Once completed a lite of glass will be staged for the Shipping Department to complete an order for customers. The unloader position requires the team member to check the lite of glass for completeness based on the specifics of the job requirement.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required:

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- This job requires lifting, bending, and twisting to be perform.
- This job requires standing and walking on a concrete floor while wearing steel toed shoes for 8 or more hours daily, depending on current work schedule.
- The plant is not air-conditioned.
- Must complete daily and weekly maintenance as required.
- Personal Protective Equipment (PPE) must be worn at all times. (i.e. safety glasses, arm guards, gloves, steel toe boots or shoes).
- Employees must be able to manually lift up to 75 pounds.
- Utilize safe operator practices at all times.

### **QUALIFICATIONS**

- Able to read a measuring tape and use a caliper
- Good organizational and communication skills
- Able to multi-task and work in a team environment
- Basic computer skills – must be able to read and follow work schedules via computer interface
- Must be able to read and follow written, audio, and visual instructions.
- Ability to perform basic routine maintenance on equipment as directed by Supervisor
- RESPECT FOR SAFETY AND A POSITIVE ATTITUDE ARE MANDATORY
- Reliable mode of transportation and a history of good attendance
- Desire to learn and advance

### **WORK SCHEDULE**

- Monday-Saturday 5am/7am to 3:30pm

### **PAY SCALE**

- Starting at \$14.00/hr with a \$.50/hr jump after 90 days.
- Perfect attendance bonus up to \$.9375/hr.
- Immediate eligibility for company profit sharing plan.

### **BENEFITS**

- Medical, Dental, Vision & Life Insurance
- 401K

### **DISCLAIMER**

The above statements are intended to describe the general nature and level of work being performed by employees being assigned to this classification. They are not intended to be construed as a complete list of all responsibilities, duties, and skills required.